

International practice based in Central London is looking for a **Senior Practice Accountant**. Your role will be divided into Client Accounting and Payroll Services. Our client requires an accountant with UK accounting experience, and ideally practice experience. You will manage a portfolio of international clients with subsidiaries in the UK.

ROLE:

- Preparing statutory financial statements under FRS 102 and FRS 101
- Liaising with Auditors and clients in relation to the Financial statements
- VAT preparation and submission of clients VAT returns
- Overseeing the junior accountants bookkeeping work on a monthly / quarterly basis
- Helping juniors on data entry and month end postings
- Preparing accurate and timely monthly and quarterly management accounts
- Liaising with clients in relation to the management accounts and bookkeeping information
- Liaising with clients and answer queries and solve issues on VAT, ECSL and Intrastat
- Analysing the information received from the client and prepare the VAT return, ECSL and Intrastat
- Following up VAT investigations with HMRC
- Preparing monthly payroll
- Submitting monthly pension and payroll reports
- Liaise with clients in relation to their payroll information

PROFILE:

- Fluent French and English
- Qualified or Part qualified Accountant
- Minimum three years' experience working in an Accountancy Practice with similar responsibilities
- Significant experience in: Financial Statements, VAT, Management accounts and Payroll
- Advanced Excel skills
- Experience using Sage line 50 / Sage payroll / IRIS Accounts Production
- Self-motivated and able to organise own work
- Good time management, adopting a flexible approach to work and a willingness to work overtime when the needs of clients or the firm so dictate
- Demonstrate persistence and commitment to completing tasks and objectives to standard monthly deadlines
- Strong analytical skills and high attention to detail
- Demonstrate a commitment to improving working practice and supports company plans and policies
- Good client communication skills

SALARY:

To be confirmed

BENEFITS:

Study support
Pension scheme
25 days holidays

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