

Leading global independent retail operator with operations at over 5,600 sites across Continental Europe, the United Kingdom, North America and Australia is looking for a **Junior French speaking Accounts Payable Clerk** to join their French team. This is a very busy role and the Accounts Payable Clerk will need to pick up a very fast pace. You will be part of the Accounting team which is responsible for the full end to end sales process for the business. Full training will be given.

The role is based near Manchester.

ROLE:

- Matching, batching and coding invoices for the “food-to-go” units
- Contacting suppliers to check any discrepancies
- Organising payment runs
- Reconciling suppliers accounts

PROFILE:

- Fluent French and English
- Accountancy diploma either French or British (AAT or BTS compta) will be a plus
- Previous experience in Accounts Payable
- Strong numeracy skills
- Eye for details
- Willingness to learn

SALARY:

Up to £24k/pa according to skills and experience
+ very good benefits
Excellent working environment