

International company based in Hemel Hempstead that engineers, manufactures and sells 3D printers, 3D printing materials, 3D printed parts and application engineering services is looking for a Senior Accountant (French Speaking) for a one month temporary sickness cover to start ASAP. This may be extended beyond one month.

ROLE:

- Take ownership of the financial and statutory records of the French entity, as well as all related reporting and audits, statutory submissions, government agency and consultant engagement, as well as the financial control environment.
- Work with the local and US teams for timeous and accurate financial reporting in French GAAP respectively. Be the contact point and translator for official and legal documents, and other local requests.

Accounting (90%):

- Work with AP, AR, and business to prepare and analyse monthly accounts for the French/Swiss company.
- Prepare and process journal entries with appropriate support and accounting acumen.
- Prepare balance sheet reconciliations with auditable support.
- Maintenance fixed assets registers, as well construction in process accounts.
- Provide support and supplementary information to the US financial reporting and tax teams at quarter and year-ends for SSC filing.
- Ensure financial control compliance in the region.
- Engage with and support the local (French) consultants to prepare and submit audited financial accounts, tax returns, and all other statutory information accurately and timeously.
- Facilitate global and local internal, external and tax audits and support the auditors in completing the engagements.
- Ad hoc business and finance requests.

French (10%):

- Monitor the PEC (French government electronic mailbox for official documentation) and respond to important messages appropriately.
- Translate and summarise official documents and agreements that might require signature by English speaking authorised signatories.

PROFILE:**Essential**

- A degree in Accounting or Finance.
- Completed or studying towards a professional accounting designation (e.g. AAT, CA, ACCA, CIMA, CPA etc.) or similar.
- General ledger accounting experience (minimum 1-2 years at a similar level).
- Advanced to fluent English & French speaking, reading, and writing.
- Advanced MS Excel skills (v lookup and pivot tables).
- Comprehensive experience with the MS 365 (MS Office) suite, and efficient and self-sufficient intermediate IT user.



- Self-starter, good communicator, team player and problem solver.
- Cool and flexible under pressure.

Desirable

- Experience with the Oracle ERP system.
- Local French GAAP and tax experience and experience with local French government agencies.
- Internal or external audit experience.
- Manufacturing experience.
- Experience working in a multi-national and/or US listed group.

SALARY & BENEFITS:

- Basic of £48k-£50k pro-rata
- Hybrid Working: 3 days in the office, 2 days from home.
- Travel required: 0 - 5%