

French accountancy firm with multiple offices is developing its activity in the UK and is looking for a **French speaking Junior Accountant** to join a small team in their Central London office. You will primarily work for French clients and will use French accounting standards. You will have the opportunity to work on UK accounts when the practice grows. You will report to the Practice Manager.

ROLE of the Junior Accountant:

- Maintaining client records in Excel and Sage
- Controlling Sales and Purchase invoices, Bank reconciliations
- Preparing VAT returns, fiscal declarations
- Assisting in preparing monthly and annual statements
- Assisting in the marketing of the practice
- Other tasks might be added according to the practice needs

PROFILE:

- Fluent French, good level of English
- Min 2 years' experience in French accounting (mandatory) as a junior accountant, accounts assistant, or similar
- Previous experience in an accounting practice/firm
- Ability to work in a small team and to multitask
- Strong communication skills
- Flexible and adaptable
- Willing to learn

SALARY:

- Between £31000 and £36000 according to skills and experience
- Benefits to be confirmed but should include study support for a UK qualification