

European accounting firm is looking for a **French speaking Accounting Manager** for their London practice based in Central London. They have a strong client based and your role will involve client advisory and compliance, accounting and reporting, and of course mentoring and managing a small team. The Accounting Manager is also in charge of business development and will go to network events and will contact potential clients to develop our client's portfolio. Our client is ACCA Approved Employer.

This is a hybrid role with 2 days WFH.

ROLE of the Accounting Manager:

Client Advisory & Compliance:

- Conducting presentations and calls with potential clients to develop the UK office portfolio.
- Setting up pricing for our services and edit contract types.
- Setting up new UK companies for clients.
- Assisting in registering companies for VAT, PAYE, and Corporation Tax.
- Providing legal and tax advice for client businesses.
- Following up on complex HMRC cases on behalf of clients.
- Supporting audits for clients, liaising with the auditor team.
- Ensuring all legal requirements are met in line with Companies House and HMRC.
- Responding to client queries and provide ongoing support to maintain a high level of client satisfaction.
- Monitoring client invoicing, payments, and profitability.
- Preparing / reviewing Self-Assessment Tax Returns

Accounting & Reporting:

- Supervising monthly, quarterly, and year-end reporting for all clients, ensuring accuracy and compliance.
- Reviewing and finalising VAT returns, including complex submissions.
- Preparing financial statements and group consolidated financial statements.
- Supervising payroll operations monthly, ensuring accurate and timely delivery of payslips.
- Verifying complex payslips.
- Ensuring compliance with pension contributions and pension reporting requirements.

Team Leadership & Development:

- Leading the accounting team on daily operations, set goals, review work, and provide guidance for quality improvement.
- Defining priorities for the team and ensure they are met within agreed deadlines.
- Organising bi-annual performance reviews for team members.
- Training staff and implementing internal processes to improve efficiency and quality.
- Supporting team members on all tasks when needed.
- Providing troubleshooting and guidance between IT systems and the team.
- Attending work events and build strong professional relationships with business partners.
- Maintaining and enhancing internal processes to ensure consistent delivery of services

PROFILE:

- Fluent French and English with strong communication skills
- ACA or ACCA qualified or part-qualified
- French Accounting qualification
- Experience in an accounting practice
- Experience in managing and developing staff,
- Interested in developing business
- Ability to work with deadlines
- Strong demonstrated organisation skills

SALARY & BENEFITS:

- Between £65k and £70k/y plus bonus
- Paid time off for exams
- Hybrid work with 2 days WFH